\* The present circular, which cancels and supersedes circular [ST/IC/2017/12](https://undocs.org/ST/IC/2017/12), will be in effect until further notice.

 Information circular\*

 To: Members of the staff

 From: The Assistant Secretary-General for Human Resources Management

 Subject: Revised salary scales for staff in the General Service and related categories at Headquarters (recruited on or after 1 February 2016)

1. The current procedure for effecting interim adjustments to the salary scales for staff in the General Service and related categories at Headquarters calls for an adjustment in the net salaries of such staff by 90 per cent of the movement of the consumer price index for New York.

2. The consumer price index for the month of November 2017 reflected a 1.60 per cent movement compared with the November 2016 index. In application of the above-mentioned procedure, the net salaries of staff in the General Service, Language Teacher, Public Information Assistant, Security Service and Trades and Crafts categories have been adjusted upward by 1.4 per cent, effective 1 November 2017. The adjustment was made to the lower salary scales for staff recruited on or after 1 February 2016.

3. Staff members recruited prior to 1 February 2016 are paid according to the salary scales in effect since 1 March 2014.

4. The amounts of the dependency and language allowances remain unchanged.

5. The revised salary scales, which are contained in the annex to the present circular, will be implemented in the end of January 2018 payroll.

 Annex

 Revised salary scales for staff in the General Service and related categories at Headquarters

 A. Salary scale for staff in the General Service category at Headquarters

(United States dollars)

 Effective 1 November 2017 (applicable only to staff recruited on or after 1 February 2016)

|  |  | *S T E P S* |
| --- | --- | --- |
| *Level* |  | *I* | *II* | *III* | *IV* | *V* | *VI* | *VII* | *VIII* | *IX* | *X* | *XI* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 | (Gross) | 71 855 | 74 871 | 77 887 | 80 903 | 83 919 | 86 935 | 89 951 | 92 967 | 95 983 | 98 999 | 102 015\* |
|  | (Gross pension) | 69 536 | 72 349 | 75 161 | 77 973 | 80 786 | 83 597 | 86 410 | 89 223 | 92 035 | 94 932 | 97 948\* |
|  | (Total net) | 54 580 | 56 661 | 58 742 | 60 823 | 62 904 | 64 985 | 67 066 | 69 147 | 71 228 | 73 309 | 75 390\* |
|  | (Net pension) | 54 580 | 56 661 | 58 742 | 60 823 | 62 904 | 64 985 | 67 066 | 69 147 | 71 228 | 73 309 | 75 390\* |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 |  0 | 0 | 0 | 0 | 0 |  0\* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | (Gross) | 64 365 | 67 088 | 69 809 | 72 531 | 75 254 | 77 976 | 80 699 | 83 421 | 86 144 | 88 866 | 91 589\* |
|  | (Gross pension) | 62 553 | 65 092 | 67 630 | 70 168 | 72 707 | 75 244 | 77 783 | 80 322 | 82 860 | 85 398 | 87 936\* |
|  | (Total net) | 49 412 | 51 291 | 53 168 | 55 047 | 56 925 | 58 804 | 60 682 | 62 561 | 64 439 | 66 318 | 68 196\* |
|  | (Net pension) | 49 412 | 51 291 | 53 168 | 55 047 | 56 925 | 58 804 | 60 682 | 62 561 | 64 439 | 66 318 | 68 196\* |
|  | (NPC) | 0 |  0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | (Gross) | 57 714 | 60 010 | 62 471 | 64 933 | 67 395 | 69 856 | 72 317 | 74 778 | 77 240 | 79 702 |  82 163\* |
|  | (Gross pension) | 56 441 | 58 646 | 60 852 | 63 083 | 65 378 | 67 674 | 69 968 | 72 263 | 74 558 | 76 854 | 79 148\* |
|  | (Total net) | 44 708 | 46 407 | 48 105 | 49 804 | 51 502 | 53 201 | 54 898 | 56 597 | 58 296 | 59 994 | 61 693\* |
|  | (Net pension) | 44 708 | 46 407 | 48 105 | 49 804 | 51 502 | 53 201 | 54 898 | 56 597 | 58 296 | 59 994 | 61 693\* |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 | (Gross) | 51 978 | 54 058 | 56 138 | 58 217 | 60 318 | 62 549 | 64 779 | 67 010 | 69 241 | 71 472 | 73 702\* |
|  | (Gross pension) | 50 928 | 52 926 | 54 926 | 56 924 | 58 924 | 60 922 | 62 940 | 65 020 | 67 099 | 69 179 | 71 259\* |
|  | (Total net) | 40 464 | 42 003 | 43 542 | 45 080 | 46 619 | 48 159 | 49 698 | 51 237 | 52 776 | 54 315 | 55 855\* |
|  | (Net pension) | 40 464 | 42 003 | 43 542 | 45 080 | 46 619 | 48 159 | 49 698 | 51 237 | 52 776 | 54 315 | 55 855\* |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 | (Gross) | 46 760 | 48 646 | 50 533 | 52 418 | 54 304 | 56 189 | 58 075 | 59 960 | 61 980 | 64 002 | 66 024\* |
|  | (Gross pension) | 45 914 | 47 727 | 49 538 | 51 351 | 53 163 | 54 976 | 56 787 | 58 600 | 60 411 | 62 223 | 64 100\* |
|  | (Total net) | 36 603 | 37 998 | 39 394 | 40 790 | 42 185 | 43 580 | 44 975 | 46 371 | 47 766 | 49 161 | 50 556\* |
|  | (Net pension) | 36 603 | 37 998 | 39 394 | 40 790 | 42 185 | 43 580 | 44 975 | 46 371 | 47 766 | 49 161 | 50 556\* |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 | (Gross) | 42 079 | 43 786 | 45 491 | 47 195 | 48 902 | 50 606 | 52 311 | 54 016 | 55 722 | 57 427\* |  |
|  | (Gross pension) | 41 416 | 43 055 | 44 693 | 46 333 | 47 970 | 49 610 | 51 248 | 52 887 | 54 526 | 56 165\* |  |
|  | (Total net) | 33 139 | 34 401 | 35 663 | 36 925 | 38 187 | 39 449 | 40 710 | 41 972 | 43 235 | 44 496\* |  |
|  | (Net pension) | 33 139 | 34 401 | 35 663 | 36 925 | 38 187 | 39 449 | 40 710 | 41 972 | 43 235 | 44 496\* |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 | (Gross) | 37 907 | 39 391 | 40 908 | 42 452 | 43 994 | 45 538 | 47 081 | 48 624 | 50 167\* |  |  |
|  | (Gross pension) | 37 325 | 38 806 | 40 290 | 41 773 | 43 256 | 44 740 | 46 222 | 47 705 | 49 188\* |  |  |
|  | (Total net) | 29 988 | 31 131 | 32 272 | 33 414 | 34 556 | 35 698 | 36 840 | 37 982 | 39 124\* |  |  |
|  | (Net pension) | 29 988 | 31 131 | 32 272 | 33 414 | 34 556 | 35 698 | 36 840 | 37 982 | 39 124\* |  |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |  |  |
|  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  \* Long-service step: Step XI at levels G-3 to G-7, step X at level G-2 and step IX at level G-1 are long-service steps. The qualifying criteria for in-grade increases to the long-service step are as follows: • The staff member should have had at least 20 years of service within the United Nations common system and 5 years of service at the top regular step of the current grade • The staff member’s service should have been satisfactory*Notes*: Salary increments within the levels shall be awarded annually on the basis of satisfactory service.

|  |  |
| --- | --- |
| Dependency allowances (US$ net per annum, payable effective 1 November 2016): | Language allowances (to be included in pensionable remuneration): |
|  Child |  | 2 389 |  |  |
|  |  |  |  First language | 2 268 |
|  |  |  |  Second language | 1 134 |
|  Except for the first dependent child of a single, |  | 3 575 |  |
|  widowed or divorced staff member |  |  |  |
|  |  |  |  |
|  Dependent spouse |  | 3 727 |  |
|  |  |  |  |
|  |  |  |  |
|  Secondary dependant |  | 1 359 |  |

Gross: Gross salaries have been derived through the application of staff assessment to total net salaries. Gross salaries are established for purposes of separation payments and as the basis for calculating tax reimbursements whenever United Nations salaries are taxed.Gross pension: Gross pensionable salaries have been derived through the application of staff assessment to net pensionable salaries. Gross pensionable is the basis for determining Pension Fund contributions under article 25 of the Regulations of the United Nations Joint Staff Pension Fund and for determining pension benefits.Total net: Total net remuneration is the sum of the non-pensionable component and the net pensionable salary.Net pension: Net pensionable is that part of net salary which is used to derive the gross pensionable salary. Pensionable salary is the total net salary less the non-pensionable component, i.e., 100 per cent of total net salaries.NPC: Non-pensionable component is that part of net salary excluded from application of staff assessment in determination of the gross pensionable salary. The non-pensionable component has been established at 0 per cent. |  |
|  |  |

 B. Salary scale for staff in the Language Teacher category at Headquarters

 (United States dollars)

 Effective 1 November 2017 (applicable only to staff recruited on or after 1 February 2016)

|  |  | *S T E P S* |
| --- | --- | --- |
| *Level* |  | *I* | *II* | *III* | *IV* | *V* | *VI* | *VII* | *VIII* | *IX* | *X* | *XI* | *XII\** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Language Teacher | (Gross) | 78 101 | 80 864 | 83 627 | 86 389 | 89 152 | 91 915 | 94 678 | 97 440 | 100 203 | 102 966 | 105 729 | 108 491 |
|  | (Gross pension) | 75 361 | 77 935 | 80 512 | 83 086 | 85 662 | 88 238 | 90 813 | 93 388 | 96130 | 98 893 | 101 655 | 104 417 |
|  | (Total net) | 58 890 | 60 796 | 62 702 | 64 609 | 66 515 | 68 421 | 70 328 | 72 234 | 74140 | 76 046 | 77 953 | 79 859 |
|  | (Net pension) | 58 890 | 60 795 | 62 701 | 64 607 | 66 513 | 68 418 | 70 324 | 72 230 | 74136 | 76 042 | 77 948 | 79 854 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

 \* Long-service step:

 The qualifying criteria for in-grade increases to the long-service step are as follows:

 • The staff member should have had at least 20 years of service within the United Nations common system and 5 years of service at the top regular step of the current grade

 • The staff member’s service should have been satisfactory

*Notes*:

Salary increments within the level shall be awarded annually on the basis of satisfactory service.

|  |
| --- |
| Dependency allowances (US$ net per annum, payable effective 1 November 2016): |
|  Child |  | 2 389 |
|  |  |  |
|  |  |  |
|  Except for the first dependent child of a single, |  | 3 575 |
|  widowed or divorced staff member |  |  |
|  |  |  |
|  Dependent spouse |  | 3 727 |
|  |  |  |
|  |  |  |
|  Secondary dependant |  | 1 359 |

Language allowances: not entitled.

The yearly schedule of work consists of three terms of 13 weeks each. There is a summer recess and there are scheduled breaks between terms. Leave taken during the recess and the breaks in excess of the annual leave entitlement provided in the Staff Rules is treated as special leave with pay.

Gross: Gross salaries have been derived through the application of staff assessment to total net salaries. Gross salaries are established for purposes of separation payments and as the basis for calculating tax reimbursements whenever United Nations salaries are taxed.

Gross pension: Gross pensionable salaries have been derived through application of staff assessment to net pensionable salaries. Gross pensionable is the basis for determining Pension Fund contributions under article 25 of the Regulations of the United Nations Joint Staff Pension Fund and for determining pension benefits.

Total net: Total net remuneration is the sum of the non-pensionable component and the net pensionable salary.

Net pension: Net pensionable is that part of net salary which is used to derive the gross pensionable salary. Net pensionable salary is the total net salary less the non-pensionable component, i.e., 100 per cent of total net salaries.

NPC: Non-pensionable component is that part of net salary excluded from application of staff assessment in determination of the gross pensionable salary. The non-pensionable component has been established at 0 per cent.

 C. Salary scale for staff in the Public Information Assistant category at Headquarters

 (United States dollars)

 Effective 1 November 2017 (applicable only to staff recruited on or after 1 February 2016)

|  |  | *S T E P S* |
| --- | --- | --- |
| *Level* |  | *I* | *II* | *III* | *IV* | *V* |
|  |  |  |  |  |  |  |
| Tour Coordinator/Supervisor and Briefing Assistant*a* | (Gross) | 62 909 | 66 217 | 69 526 | 72 835 | 76 143 |
|  | (Gross pension) | 61 244 | 64 281 | 67 365 | 70 451 | 73 536 |
|  | (Total net) | 48 407 | 50 690 | 52 973 | 55 256 | 57 539 |
|  | (Net pension) | 48 407 | 50 690 | 52 973 | 55 256 | 5 7539 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |
| Public Information Assistant II and Tour Coordinator | (Gross) | 55 254 | 57 633 | 60 013 | 62 564 | 65 116 |
|  | (Gross pension) | 54 077 | 56 363 | 58 649 | 60 935 | 63 254 |
|  | (Total net) | 42 888 | 44 648 | 46 409 | 48 169 | 49 930 |
|  | (Net pension) | 42 888 | 44 648 | 46 409 | 48 169 | 49 930 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |
| Public Information Assistant I | (Gross) | 50 709 | 52 884 |  |  |  |
|  | (Gross pension) | 49 709 | 51 797 |  |  |  |
|  | (Total net) | 39 525 | 41 134 |  |  |  |
|  | (Net pension) | 39 525 | 41 134 |  |  |  |
|  | (NPC) | 0 | 0 |  |  |  |

 *a* Includes Briefing Assistant as at 1 September 1991.

*Notes*:

Reserve guides are paid by the day in accordance with the above rates.

Salary increments within the levels shall be effective on the first day of the pay period in which satisfactory service requirements are completed, as follows:

 Public Information Assistant I 6 months

 Public Information Assistant II 12 months

No increments shall be paid in the case of staff members whose service will cease during the month in which the increment would ordinarily have been due.

|  |
| --- |
| Dependency allowances (US$ net per annum, payable effective 1 November 2016): |
|  Child |  | 2 389 |
|  |  |  |
|  |  |  |
|  Except for the first dependent child of a single, |  | 3 575 |
|  widowed or divorced staff member |  |  |
|  |  |  |
|  Dependent spouse |  | 3 727 |
|  |  |  |
|  |  |  |
|  Secondary dependant |  | 1 359 |

Language allowances: not entitled

Gross: Gross salaries have been derived through the application of staff assessment to total net salaries. Gross salaries are established for purposes of separation payments and as the basis for calculating tax reimbursements whenever United Nations salaries are taxed.

Gross pension: Gross pensionable salaries have been derived through the application of staff assessment to net pensionable salaries. Gross pensionable is the basis for determining Pension Fund contributions under article 25 of the Regulations of the United Nations Joint Staff Pension Fund and for determining pension benefits.

Total net: Total net remuneration is the sum of the non-pensionable component and the net pensionable salary.

Net pension: Net pensionable is that part of net salary which is used to derive the gross pensionable salary. Net pensionable salary is the total net salary less the non-pensionable component, i.e., 100 per cent of total net salaries.

NPC: Non-pensionable component is that part of net salary excluded from application of staff assessment in determination of the gross pensionable salary. The non-pensionable component has been established at 0 per cent.

 D. Salary scale for staff in the Security Service category at Headquarters

 (United States dollars)

 Effective 1 November 2017 (applicable only to staff recruited on or after 1 February 2016)

|  |  | *S T E P S* |
| --- | --- | --- |
| *Level* |  | *I* | *II* | *III* | *IV* | *V* | *VI* | *VII* | *VIII* | *IX* | *X* | *XI* | *XII* | *XIII* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 | (Gross) | 95 323 | 99 014 | 102 707 | 106 399 | 110 092 | 113 783 | 117 475 | 121 168 | 124 860\* |  |  |  |  |
|  | (Gross pension) | 91 418 | 94 948 | 98 639 | 102 332 | 106 023 | 109 716 | 113 408 | 117 100 | 120 792\* |  |  |  |  |
|  | (Total net) | 70 773 | 73 320 | 75 867 | 78 415 | 80 963 | 83 510 | 86 058 | 88 606 | 91 154\* |  |  |  |  |
|  | (Net pension) | 70 773 | 73 320 | 75 867 | 78 415 | 80 963 | 83 510 | 86 058 | 88 606 | 91 154\* |  |  |  |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | (Gross) | 88 312 | 91 751 | 95 190 | 98 629 | 102 069 | 105 506 | 108 946 | 112 385 | 115 824\* |  |  |  |  |
|  | (Gross pension) | 84 882 | 88 089 | 91 296 | 94 562 | 98 000 | 101 439 | 104 878 | 108 317 | 111 756\* |  |  |  |  |
|  | (Total net) | 65 935 | 68 308 | 70 681 | 73 054 | 75 427 | 77 799 | 80 173 | 82 546 | 84 919\* |  |  |  |  |
|  | (Net pension) | 65 935 | 68 308 | 70 681 | 73 054 | 75 427 | 77 799 | 80 173 | 82 546 | 84 919\* |  |  |  |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | (Gross) | 81 265 | 84 460 | 87 655 | 90 849 | 94 043 | 97 238 | 100 433 | 103 627 | 106 822\* |  |  |  |  |
|  | (Gross pension) | 78 312 | 81 290 | 84 269 | 87 248 | 90 226 | 93 205 | 96 366 | 99 560 | 102 754\* |  |  |  |  |
|  | (Total net) | 61 073 | 63 277 | 65 482 | 67 686 | 69 890 | 72 094 | 74 298 | 76 503 | 78 707\* |  |  |  |  |
|  | (Net pension) | 61 073 | 63 277 | 65 482 | 67 686 | 69 890 | 72 094 | 74 298 | 76 503 | 78 707\* |  |  |  |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 | (Gross) | 74 114 | 77 043 | 79 974 | 82 906 | 85 837 | 88 766 | 91 697 | 94 628 | 97 558\* |  |  |  |  |
|  | (Gross pension) | 71 643 | 74 375 | 77 108 | 79 840 | 82 573 | 85 306 | 88 039 | 90 772 | 93 503\* |  |  |  |  |
|  | (Total net) | 56 138 | 58 160 | 60 182 | 62 205 | 64 227 | 66 249 | 68 271 | 70 294 | 72 315\* |  |  |  |  |
|  | (Net pension) | 56 138 | 58 160 | 60 182 | 62 205 | 64 227 | 66 249 | 68 271 | 70 294 | 72 315\* |  |  |  |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 | (Gross) | 69 163 | 71 461 | 73 759 | 76 057 | 78 356 | 80 654 | 82 952 | 85 250 | 87 547 | 89 847 | 92 144\* |  |  |
|  | (Gross pension) | 67 027 | 69 170 | 71 313 | 73 455 | 75 599 | 77 741 | 79 884 | 82 027 | 84 169 | 86 313 | 88 455\* |  |  |
|  | (Total net) | 52 723 | 54 308 | 55 894 | 57 479 | 59 066 | 60 651 | 62 237 | 63 822 | 65 408 | 66 994 | 68 580\* |  |  |
|  | (Net pension) | 52 723 | 54 308 | 55 894 | 57 479 | 59 066 | 60 651 | 62 237 | 63 822 | 65 408 | 66 994 | 68 580\* |  |  |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 | (Gross) | 6 1984 | 64 061 | 66 140 | 68 217 | 70 295 | 72 373 | 74 451 | 76 528 | 78 606 | 80 684 | 82 761 | 84 840 | 86 917\* |
|  | (Gross pension) | 60 415 | 62 277 | 64 208 | 66 145 | 68 082 | 70 019 | 71 956 | 73 894 | 75 832 | 77 769 | 79 706 | 81 644 | 83 581\* |
|  | (Total net) | 47 769 | 49 202 | 50 637 | 52 070 | 53 503 | 54 938 | 56 371 | 57 804 | 59 238 | 60 672 | 62 105 | 63 539 | 64 973\* |
|  | (Net pension) | 47 769 | 49 202 | 50 637 | 52 070 | 53 503 | 54 938 | 56 371 | 57 804 | 59 238 | 60 672 | 62 105 | 63 539 | 64 973\* |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0\* |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 | (Gross) | 55 163 | 56 901 |  |  |  |  |  |  |  |  |  |  |  |
|  | (Gross pension) | 53 989 | 55 659 |  |  |  |  |  |  |  |  |  |  |  |
|  | (Total net) | 42 820 | 44 107 |  |  |  |  |  |  |  |  |  |  |  |
|  | (Net pension) | 42 820 | 44 107 |  |  |  |  |  |  |  |  |  |  |  |
|  | (NPC) | 0 | 0 |  |  |  |  |  |  |  |  |  |  |  |

 \* Long-service step:

 Step IX at levels S-4 to S-7, step XI at level S-3 and step XIII at level S-2 are long-service steps.

 The qualifying criteria for in-grade increases to the long-service step are as follows:

 • The staff member should have had at least 20 years of service within the United Nations common system and 5 years of service at the top regular step of the current grade

 • The staff member’s service should have been satisfactory

*Notes*:

Salary increments within the levels shall be awarded annually on the basis of satisfactory service.

|  |  |
| --- | --- |
| Dependency allowances (US$ net per annum, payable effective 1 November 2016): | Language allowances (to be included in pensionable remuneration): |
|  Child |  | 2 389 |  |  |
|  |  |  |  First language | 2 268 |
|  |  |  |  Second language | 1 134 |
|  Except for the first dependent child of a single, |  | 3 575 |  |
|  widowed or divorced staff member |  |  |  |
|  |  |  |  |
|  Dependent spouse |  | 3 727 |  |
|  |  |  |  |
|  |  |  |  |
|  Secondary dependant |  | 1 359 |  |

Gross: Gross salaries have been derived through the application of staff assessment to total net salaries. Gross salaries are established for purposes of separation payments and as the basis for calculating tax reimbursements whenever United Nations salaries are taxed.

Gross pension: Gross pensionable salaries have been derived through the application of staff assessment to net pensionable salaries. Gross pensionable is the basis for determining Pension Fund contributions under article 25 of Regulations of the United Nations Joint Staff Pension Fund and for determining pension benefits.

Total net: Total net remuneration is the sum of the non-pensionable component and the net pensionable salary.

Net pension: Net pensionable is that part of net salary which is used to derive the gross pensionable salary. Net pensionable salary is the total net salary less the non‑pensionable component, i.e., 100 per cent of total net salaries.

NPC: Non-pensionable component is that part of net salary excluded from application of staff assessment in determination of the gross pensionable salary. The non-pensionable component has been established at 0 per cent.

 E. Salary scale for staff in the Trades and Crafts category at Headquarters

 (United States dollars)

 Effective 1 November 2017 (applicable only to staff recruited on or after 1 February 2016)

|  |  | *S T E P S* |
| --- | --- | --- |
| *Level* |  | *I* | *II* | *III* | *IV* | *V* | *VI* | *VII\** |
|  |  |  |  |  |  |  |  |  |
| TC-8 | (Gross) | 88 079 | 91 128 | 94 177 | 97 226 | 100 275 | 103 325 | 106 374 |
|  | (Gross pension) | 84 665 | 87 508 | 90 351 | 93 194 | 96 207 | 99 257 | 102 306 |
|  | (Total net) | 65 775 | 678 78 | 69 982 | 72 086 | 74 189 | 76 294 | 78 398 |
|  | (Net pension) | 65 775 | 67 878 | 69 982 | 72 086 | 74 189 | 76 294 | 78 398 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |  |  |
| TC-7 | (Gross) | 82 578 | 85 452 | 88 328 | 91 203 | 94 079 | 96 953 | 99 829 |
|  | (Gross pension) | 79 534 | 82 216 | 84 896 | 87 578 | 90 259 | 92 940 | 95 760 |
|  | (Total net) | 61 979 | 63 962 | 65 946 | 67 930 | 69 914 | 71 898 | 73 882 |
|  | (Net pension) | 61 979 | 63 962 | 65 946 | 67 930 | 69 914 | 71 898 | 73 882 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 |  0 |
|  |  |   |  |  |  |  |  |  |
| TC-6 | (Gross) | 77 075 | 79 775 | 82 475 | 85 175 | 87 875 | 90 575 | 93 274 |
|  | (Gross pension) | 74 405 | 76 921 | 79 439 | 81 956 | 84 475 | 86 993 | 89 509 |
|  | (Total net) | 58 181 | 60 045 | 61 908 | 63 771 | 65 634 | 67 497 | 69 359 |
|  | (Net pension) | 58 181 | 60 045 | 61 908 | 63 771 | 65 634 | 67 497 | 69 359 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |   |  |  |
| TC-5 | (Gross) | 71 597 | 74 117 | 76 637 | 79 156 | 81 676 | 84 196 | 86 716 |
|  | (Gross pension) | 69 295 | 71 646 | 73 995 | 76 345 | 78 694 | 81 044 | 83 394 |
|  | (Total net) | 54 402 | 56 141 | 57 879 | 59 618 | 61 357 | 63 095 | 64 834 |
|  | (Net pension) | 54 402 | 56 141 | 57 879 | 59 618 | 61 357 | 63 095 | 64 834 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |  |  |
| TC-4 | (Gross) | 66 112 | 68 457 | 70 803 | 73 150 | 75 495 | 77 842 | 80 188 |
|  | (Gross pension) | 64 181 | 66 369 | 68 557 | 70 743 | 72 931 | 75 119 | 77 306 |
|  | (Total net) | 50 617 | 52 235 | 53 854 | 55 473 | 57 092 | 58 711 | 60 329 |
|  | (Net pension) | 50 617 | 52 235 | 53 854 | 55 473 | 57 092 | 58 711 | 60 329 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |  |  |
| TC-3 | (Gross) | 60 616 | 62 790 | 64 966 | 67 141 | 69 315 | 7 1491 | 73 667 |
|  | (Gross pension) | 59 189 | 61 139 | 63 113 | 65 141 | 67 170 | 69 198 | 71 226 |
|  | (Total net) | 46 825 | 48 325 | 49 826 | 51 328 | 52 828 | 54 329 | 55 830 |
|  | (Net pension) | 46 825 | 48 325 | 49 826 | 51 328 | 52 828 | 54 329 | 55 830 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |  |  |
| TC-2 | (Gross) | 55 474 | 57 333 | 59 192 | 61 127 | 63 121 | 65 115 | 67 109 |
|  | (Gross pension) | 54 288 | 56 074 | 57 861 | 59 648 | 61 434 | 63 252 | 65 111 |
|  | (Total net) | 43 051 | 44 426 | 45 802 | 47 178 | 48 553 | 49 929 | 51 305 |
|  | (Net pension) | 43 051 | 44 426 | 45 802 | 47 178 | 48 553 | 49 929 | 51 305 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  |  |  |  |  |  |  |  |  |
| TC-1 | (Gross) | 50 324 | 52 021 | 53 717 | 55 414 | 57 112 | 58 808 | 60 542 |
|  | (Gross pension) | 49 338 | 50 970 | 52 600 | 54 231 | 55 862 | 57 492 | 59 123 |
|  | (Total net) | 39 240 | 40 495 | 417 51 | 43 006 | 44 263 | 45 518 | 46 774 |
|  | (Net pension) | 39 240 | 40 495 | 41 751 | 43 006 | 44 263 | 45 518 | 46 774 |
|  | (NPC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

 \* Long-service step:

 The qualifying criteria for in-grade increases to the long-service step are as follows:

 • The staff member should have had at least 20 years of service within the United Nations common system and 5 years of service at the top regular step of the current grade

 • The staff member’s service should have been satisfactory

*Notes*:

Salary increments within the levels shall be awarded annually on the basis of satisfactory service.

|  |  |
| --- | --- |
|  Dependency allowances (US$ net per annum, payable effective 1 November 2016): | Language allowances (to be included in pensionable remuneration): |
|  Child |  | 2 389 |  |  |
|  |  |  |  First language | 2 268 |
|  |  |  |  Second language | 1 134 |
|  Except for the first dependent child of a single, |  | 3 575 |  |
|  widowed or divorced staff member |  |  |  |
|  |  |  |  |
|  Dependent spouse |  | 3 727 |  |
|  |  |  |  |
|  |  |  |  |
|  Secondary dependant |  | 1 359 |  |

Gross: Gross salaries have been derived through the application of staff assessment to total net salaries. Gross salaries are established for purposes of separation payments and as the basis for calculating tax reimbursements whenever United Nations salaries are taxed.

Gross pension: Gross pensionable salaries have been derived through the application of staff assessment to net pensionable salaries. Gross pensionable is the basis for determining Pension Fund contributions under article 25 of the Regulations of the United Nations Joint Staff Pension Fund and for determining pension benefits.

Total net: Total net remuneration is the sum of the non-pensionable component and the net pensionable salary.

Net pension: Net pensionable is that part of net salary which is used to derive the gross pensionable salary. Net pensionable salary is the total net salary less the non‑pensionable component, i.e., 100 per cent of total net salaries.

NPC: Non-pensionable component is that part of net salary excluded from application of staff assessment in determination of the gross pensionable salary. The non-pensionable component has been established at 0 per cent.